

Dear Parent/Guardian,

**Re: Year 8 Parent Payments 2022**

Upper Yarra Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Upper Yarra Secondary College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all of your support, this has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wider range of subjects and special curriculum experiences; enhanced digital learning opportunities; the upgrade of our arts centre; upgrade of grounds; additional resources in Library; lunchtime games and activities for students and as a school, our priority is to afford all our students' great opportunities.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Scott Tully*  
*Principal*

*Robert Hay*  
*School Council President*

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<i>Year 8 Student ID Card</i>	\$10.00
<i>Year 8 Planner</i>	\$20.00
<i>Year 8 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• <i>Art – eg paint, clay, canvas, glitter, coloured paper (\$40)</i></li> <li>• <i>Food Tech – eg flour, butter, fruit, vegetables, meat, rice, pasta (\$20)</i></li> <li>• <i>Science – eg chemicals (\$20)</i></li> <li>• <i>Drama – eg costumes, masks, scripts (\$20)</i></li> <li>• <i>Health and Physical Education – eg equipment (\$20)</i></li> <li>• <i>English, Maths, Humanities, Japanese – eg Consumable Materials Pens/Lined/Ruler/Stationary as needed (\$40)</i></li> </ul>	\$160.00
<i>Year 8 Peripherals and ICT – devices owned by the school, device configuration, maintenance, and server/system costs</i>	\$30.00
<i>Year 8 Printing and photocopying of worksheets and learning materials</i>	\$60.00
<i>Year 8 Whole school events</i> <ul style="list-style-type: none"> <li>• <i>Athletics carnival - entry and transport (\$15)</i></li> <li>• <i>Swimming carnival – entry and transport (\$15)</i></li> <li>• <i>Guest Speakers (\$10)</i></li> </ul>	\$40.00
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<i>Locker Hire/Maintenance</i>	\$15.00
<b>Tax deductible contributions</b>	
<b><i>Building fund.</i></b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$30.00
<b><i>Library fund.</i></b> <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i>	\$25.00
<b>Total Amount</b>	<b>\$390.00</b>

#### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from *Lilydale Books* for your child to individually own and use.

### Extra-Curricular Items and Activities

Upper Yarra Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>The below will be optional and can be paid before attending event/purchasing. Charges will be added to Compass Portal.</i> School magazine/Yearbook - \$10 Approx	\$TBA	
Optional Year 8 School Camp	\$TBA	
Optional Year 8 Interschool Sports Program - \$10 per Sport	\$TBA	
Optional Year 8 Instrumental Music Lessons - \$50 Approx	\$TBA	
Other optional Year 8 Camps and Excursions to be scheduled	\$TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

### Financial Support for Families

Upper Yarra Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible Payment Arrangements (by set amounts as advised in Compass or alternative arrangements as arranged with the Business Manager)
- All Families will be given plenty of time to arrange payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Alicia Spencer (Business Manager) or Scott Tully (Principal)*

Ph: 03 5967 1877 | Email: [Alicia.spencer@education.vic.gov.au](mailto:Alicia.spencer@education.vic.gov.au)

## Total

Category	
Curriculum Contributions	\$320
Other Contributions	\$15
Extra-Curricular Items and Activities	\$TBA

## Payment methods

Compass Portal

BPAY

Direct Deposit

Centrepay

## Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

# EVALUATION

This Policy is reviewed annually.

<b>Author: Alicia Spencer</b>	
<b>Ratified By:</b> UYSC School Council <b>Name:</b>	<b>Signature:</b>
<b>Date:</b>	
<b>Date Implemented:</b> 19 <sup>th</sup> October, 2021	
<b>Date Updated On-Line:</b>	
<b>Review Date:</b> 2022	<b>Responsible for Review:</b> Business Manager
<b>References:</b>	