

# YEAR 11 & 12 VCE – 2020 BOOKLIST UPPER YARRA SECONDARY COLLEGE

*Please complete by Tuesday 10<sup>th</sup> December 2019 to ensure your booklist is completed on time.* 

STUDENT'S NAME*STUDENT'S LAST NAME		
*STUDENT'S EMAIL ADDRESS		
ADDRESS		
POST C	ODE*MOBILE	
	*Required information	
OPTIONS TO S	UBMIT YOUR BOOKLIST	
<u>OPTION 1: ONLINE</u> – Complete yo	ur booklist at www.lilydalebooks.com.au for	
School Collection, Store Collection or Home Delivery.		
or		

**OPTION 2: PAPER COPY** – Fill in this form and return to school or the store for **School Collection or Store Collection. Home Delivery is only available online.** 

- 1. Fill in your details in the box above.
- 2. Highlight required items or rule a line through items not required (description & price).
- 3. Select your collection method (tick only one box):

Second hand books are not available for this option.

Store Collection: I will collect my parcel from the store on \_\_\_\_/\_\_\_/\_\_\_. Please allow a minimum of 5 business days. I would like second hand books where available

<u>Home Delivery</u>: This option is only available for orders completed online. Online orders made before December 7<sup>th</sup> 2019 that exceed \$200 will receive free postage. Free postage applies per student order. Second hand books are not available for this option.

4. Complete, cut out and keep the box below for your reference.

Books and stationery can also be purchased directly at Lilydale Books (without pre-ordering) during opening hours. Please be aware that we cannot guarantee stock for late orders.

Please turn over for more information, including detailed Terms and Conditions.

- COMPLETE, CUT OUT AND KEEP THE BOX BELOW

STUDENT'S NAME	STUDENT'S LAST NAME
I WILL COLLECT MY	ORDER FROM SCHOOL – TUESDAY 21 <sup>ST</sup> JANUARY 2020 between 10AM – 12PM
0	R
	ORDER FROM LILYDALE BOOKS:/
PAYMEN	T METHODS ACCEPTED: CASH & EFTPOS/Credit Card. Cheques will NOT be accepted.

Unit 1, 25-27 Hightech Place, Lilydale VIC 3140 | ABN 30 160 957 004 | www.lilydalebooks.com.au | P: 03 9739 6186

#### **OPENING HOURS**

**During December, January and February only:** Monday to Friday 9:00AM – 5:30PM

Saturday 9:00AM – 12:00PM

For up to date opening hours and public holidays please check our website www.lilydalebooks.com.au/contactus

# SECOND HAND BOOKS

Second hand books can be bought and sold through our store. Second hand books are accepted between:

### MONDAY 18<sup>TH</sup> NOVEMBER 2019 until MONDAY 6<sup>TH</sup> JANUARY 2020

Second hand books are taken on consignment. Customers will receive 1/3 of RRP. Customers can collect money from the store for their second hand books Monday 10<sup>TH</sup> February 2020. For more information: to www.lilydalebooks.com.au/Second-Hand-Books

# EBOOKS – EDUCATIONAL EBOOKS

These instructions are for students who have purchased eBook only products, not combined Textbook + eBook.

1. Go to www.educationalebooks.com.au

### 2. I ALREADY HAVE AN ACCOUNT:

- · If you have an existing account, log in. If your school has created an account on your behalf, log in using those details.
- $\cdot~$  Enter your Purchase Confirmation ID once you have logged in (this is found on your receipt).
- · If you provided your school email address when you purchased your eBook, it will automatically appear in your account.

### CREATE AN ACCOUNT (I'M NEW TO EDUCATIONAL EBOOKS):

- $\cdot\,$  Enter your student email address and Purchase Confirmation ID (this is found on your receipt).
- · If you provided your school email when you purchased your eBook, the instructions will also be emailed to you.
- 3. There will be instructions on how to access your eBooks. If you have lost your receipt with your Purchase Confirmation ID we can SMS this to

you upon request. For more information visit http://lilydalebooks.com.au/ebooks

### PAYMENTS ACCEPTED

In Store & School Collection Day – We accept Cash, EFTPOS/Credit Card (VISA & Mastercard). Cheques and AMEX are NOT accepted. Online – We accept Credit Card (VISA & Mastercard) and Paypal.

#### **REFUNDS**

Refunds are provided for textbooks in new condition within 21 days of purchase. A receipt must be presented with any returns. Stationery, second hand books, calculators, eBooks and custom books are **NOT** returnable.

We will gladly exchange or refund any faulty goods. For our full refund policy, refer to our website www.lilydalebooks.com.au/Refunds

#### **COLLECTION METHODS**

If you submit a paper copy please mark your order clearly. If we are unable to read your requirements this may result in receiving the incorrect items. To submit your order online go to www.lilydalebooks.com.au/booklist and select your school. This will ensure you receive the correct items.

#### SCHOOL COLLECTION (Recommended) \$5.95

- Return booklist to school, the store or complete online by December 10<sup>th</sup>
- Books are delivered on the date listed on the front of this list. Booklists that are not collected on this date will be returned to the store

#### STORE COLLECTION (Paper Copy) (No fee)

- Return booklist to school or the store (see below for online ordering instructions)
- Indicate a pick up date
- During busy periods we may require 10 business days to complete your list. Although they are usually completed before this time

#### STORE COLLECTION (Ordered Online) \$4.95

- Complete online and select a pick up date (most orders are ready within 2 business days)
- You will receive an SMS and email when your order is ready. Please await this notification. Orders will not be packed on the spot
- Stand in the Priority Queue to collect your order

#### INSTORE (No fee)

- You can shop in store on any day during our opening hours
- Booklists are available to download and print from our website under 'Booklists'
- During busy periods the wait may be extensive and we cannot guarantee stock

### HOME DELIVERY

- Orders placed online before December 7<sup>th</sup> 2019 that exceed \$200 are eligible for FREE postage. Free postage applies per student order
- Thereafter orders incur postage of \$9.95 to \$14.95 dependent on the parcel size.
- Parcels are posted via Australia Post.
- You will receive an email and a SMS once your order has been sent with tracking details
- All attempts are made to send out orders as soon as we receive them. Most orders are sent within 15 business days
- We cannot guarantee delivery before school resumes for orders placed after January 6<sup>TH</sup> 2020

### MISSING ITEMS

If you believe you are missing items (that have not been put on backorder) please contact Lilydale Books within 7 days of receiving your order. Please email all claims to info@lilydalebooks.com.au. No claims will be recognised after this period.

### PRODUCT SUBSTITUTION

If an item is unavailable at time of packing, the product may be substituted with a similar product of the same or greater value. This will only apply to stationery items.

### BACK ORDERED ITEMS

If there is an item that is not available it will be placed on backorder. The item will be delivered when it becomes available either to your address (if prior to school resuming) or to your student at school. Larger items will also be sent directly to school. This applies to Home Delivery and School Collection only.

### **TERMS & CONDITIONS**

Remember to keep your receipts. Prices are subject to change without notice. Please refer to our website at www.lilydalebooks.com.au/Terms for full terms and conditions.

### TOTAL PRICE

### **INSTRUCTIONS**

Students who have an electronic device (eg. Chromebooks, Computer) have the option to purchase eBooks when specified. Please ensure your choice is clearly indicated.

ART UNITS 1&2 ARTICULATE ART VCE UNITS 1-4 STUDENT TEXTBOOK 2E (Retain for Year 12)	\$76.95
<u>ART UNITS 3&amp;4</u> ARTICULATE ART VCE UNITS 1-4 STUDENT TEXTBOOK 2E (Retain from Year 11)	\$76.95
BIOLOGY UNITS 1&2 Students have the option to choose between the Textbook (which includes the eBook) or the eBook only: NELSON BIOLOGY VCE UNITS 1&2 STUDENT BOOK + EBOOK 3E (Textbook + eBook) OR	\$89.95
NELSON BIOLOGY VCE UNITS 1&2 EBOOK 3E (eBook only) BIOLOGY FOR VCE UNITS 1&2 STUDENT WORKBOOK (BIOZONE) Students are also required to purchase EDROLO subscription from the school	\$53.95 \$39.95
BIOLOGY UNITS 3&4	
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BUSINESS MANAGEMENT UNITS 1&2 KEY CONCEPTS IN VCE BUSINESS MANAGEMENT UNITS 1&2 5E & EBOOKPLUS (INCL STUDYON)*	\$89.95
* Students who have purchased a second hand textbook and would like access to the Interactive eBook can purchase the following: STUDYON VCE BUSINESS MANAGEMENT UNITS 1&2 EBOOK	\$19.95
DUSINESS MANAGEMENT LINUTS 28.4	·
BUSINESS MANAGEMENT UNITS 3&4 KEY CONCEPTS IN VCE BUSINESS MANAGEMENT UNITS 3&4 5E & EBOOKPLUS (INCL STUDYON)* * Students who have purchased a second hand textbook and would like access to the Interactive eBook can purchase the following:	\$89.95
STUDYON VCE BUSINESS MANAGEMENT UNITS 3&4 EBOOK	\$19.95
CHEMISTRY UNITS 1&2	
Students have the option to choose between the Textbook (which includes the eBook) or the eBook only: HEINEMANN CHEMISTRY 1 STUDENT BOOK WITH READER+ 5E (Textbook + eBook)* OR	\$87.95
HEINEMANN CHEMISTRY 1 STUDENT EBOOK READER+ 5E (eBook only)	\$55.95
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CAMBRIDGE CHECKPOINTS VCE MATHEMATICAL METHODS UNITS 3&4 2020 + QUIZ ME MORE (NEW EDITION FOR 20	<b>120)</b> \$34.95
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