

*Please complete by Tuesday December 11<sup>th</sup> to ensure your booklist is completed on time.*

*STUDENT'S FIRST NAME _____	*STUDENT'S LAST NAME _____
*STUDENT'S EMAIL ADDRESS _____	
ADDRESS _____	
_____	_____
_____ POST CODE _____	*MOBILE _____

\*Required

## INSTRUCTIONS

**Follow the instructions below to complete your booklist.**

**ONLINE** - Complete your booklist at [www.lilydalebooks.com.au](http://www.lilydalebooks.com.au)

**PAPER COPY** - Fill in this form and return to school or the store

1. **FILL IN YOUR DETAILS IN THE BOX ABOVE (PRINT CLEARLY)**
2. **HIGHLIGHT REQUIRED ITEMS OR RULE A LINE THROUGH ITEMS NOT REQUIRED (DESCRIPTION & PRICE)**
3. **SELECT YOUR COLLECTION METHOD (TICK ONLY ONE BOX)**

**SCHOOL COLLECTION (RECOMMENDED): THURSDAY 24 JANUARY 2019 between 9AM – 12PM**  
Second hand books are not available for school delivery.

**STORE COLLECTION: I will collect my parcel from the store on \_\_\_\_/\_\_\_\_/\_\_\_\_.**  
I would prefer second hand books (where available)

**HOME DELIVERY: Parcels are posted via Australia Post.**  
Orders made online before December 10<sup>th</sup> that exceed \$200 will automatically receive free postage.  
Second hand books are not available for home delivery.

4. **COMPLETE, CUT OUT AND KEEP THE BOX BELOW FOR YOUR REFERENCE**

Booklists can also be completed online [www.lilydalebooks.com.au](http://www.lilydalebooks.com.au) for these options.  
Books and stationery can also be purchased directly at Lilydale Books during opening hours.  
Please be aware that we cannot guarantee stock for late orders.

Please turn over for more information, including detailed Terms and Conditions.

----- COMPLETE, CUT OUT AND KEEP THE BOX BELOW -----

STUDENT'S NAME _____	STUDENT'S LAST NAME _____
<input type="checkbox"/> I WILL COLLECT MY ORDER FROM <b>SCHOOL – THURSDAY 24 JANUARY 2019 between 9AM – 12PM</b>	
<b>OR</b>	
<input type="checkbox"/> I WILL COLLECT MY ORDER FROM <b>LILYDALE BOOKS: ____/____/____.</b>	
PAYMENT METHODS ACCEPTED: CASH, EFTPOS & CREDIT CARD. Cheques will NOT be accepted.	
Unit 1, 25-27 Hightech Place, Lilydale VIC 3140   ABN 30 160 957 004   <a href="http://www.lilydalebooks.com.au">www.lilydalebooks.com.au</a>   P: 03 9739 6186	

## **OPENING HOURS**

**During December, January and February only:**

Monday to Friday 9:00AM – 5:30PM

Saturday 9:00AM – 12:00PM

For up to date opening hours and public holidays please check our website [www.lilydalebooks.com.au/contactus](http://www.lilydalebooks.com.au/contactus)

**During March to November:**

Monday to Friday 9:00AM – 5:00PM

## **SECOND HAND BOOKS**

Second hand books can be bought and sold through our store. Second hand books are accepted between:

**MONDAY 12<sup>TH</sup> NOVEMBER 2018 till MONDAY 7<sup>TH</sup> JANUARY 2019**

Second hand books are taken on consignment. Customers will receive 1/3 of RRP. Customers can collect money for their second hand books from Monday 11<sup>TH</sup> February 2019.

## **ACCESSING YOUR EBOOKS VIA EDUCATIONAL EBOOKS**

These instructions are for students who have purchased eBook only products, not combined Textbook + eBook.

1. Go to [www.educationalebooks.com.au](http://www.educationalebooks.com.au)

2. **I ALREADY HAVE AN ACCOUNT:**

- If you have an existing account, log in. If your school has created an account on your behalf, log in using those details.
- Enter your Purchase Confirmation ID once you have logged in (this is found on your receipt).
- If you provided your school email address when you purchased your eBook, it will automatically appear in your account.

**CREATE AN ACCOUNT (I'M NEW TO EDUCATIONAL EBOOKS):**

- Enter your student email address and Purchase Confirmation ID (this is found on your receipt).
- If you provided your school email when you purchased your eBook, the instructions will also be emailed to you.

3. There will be instructions on how to access your eBooks. If you have lost your receipt with your Purchase Confirmation ID we can SMS this to you upon request. For more information visit <http://lilydalebooks.com.au/ebooks>

## **PAYMENTS ACCEPTED**

**In Store & School Collection Day** – We accept Cash, EFTPOS/Credit Card (VISA & Mastercard). Cheques and AMEX are **NOT** accepted.

**Online** – We accept Credit Card (VISA & Mastercard) and Paypal.

## **REFUNDS**

Refunds are provided for textbooks in new condition within 21 days of purchase. A receipt must be presented with any returns.

Stationery, second hand books, calculators, eBooks and custom books are **NOT** returnable.

We will gladly exchange or refund any faulty goods. For our full refund policy, please refer to our website.

## **FEES**

There may be products listed on your booklist that are classified as Fees. They will be listed under the relevant subject heading. They are compulsory products that Lilydale Books has been requested to collect on behalf of your school. The product will be made available to the student directly by the school at the start of the Term 1.

## **COLLECTION METHODS**

Below lists the various collection methods available and if there is an applicable fee. If you submit a paper copy please mark your order clearly, if we are unable to read your requirements this may result in receiving the incorrect items.

### **SCHOOL COLLECTION (Recommended – \$5.95)**

- Return booklist to school, the store or complete online by December 11<sup>th</sup>.
- Books are delivered on the date listed on the front of this list. Booklists that are not collected on this date will be returned to the store.

### **STORE COLLECTION (Paper Copy – no fee)**

- Return booklist to school or the store (see below for online ordering instructions)
- Indicate a pick up date.
- During busy periods we may require 10 business days to complete your list. Although they are usually completed before this time.

### **STORE COLLECTION (Online Only – \$4.95)**

- Complete online and select a pick up date (most orders are ready within 2 business days)
- You will receive an SMS and email when your order is ready. Please await this notification, orders will not be packed on the spot.
- Stand in Priority Queue

### **INSTORE (No fee)**

- You can shop in store on any day during our opening hours.
- Booklists are available to download and print from our website under 'Booklists'.
- During busy periods the wait may be extensive and we cannot guarantee stock.

### **HOME DELIVERY (Free when completed online before December 10th for orders over \$200)**

- Thereafter orders incur a fee of \$8.95 to \$14.95 dependent on the parcel size.
- All attempts are made to send out orders as soon as we receive them. Most orders are sent within 15 business days.
- You will receive an email and a SMS once your order has been sent with tracking details.
- We cannot guarantee delivery before school resumes for orders placed after January 7<sup>TH</sup> 2019.

## **MISSING ITEMS**

If you believe you are missing items (that have not been put on backorder) please contact Lilydale Books within 7 days of receiving your order. Please email all claims to [info@lilydalebooks.com.au](mailto:info@lilydalebooks.com.au). No claims will be recognised after this period.

## **PRODUCT SUBSTITUTION**

If an item is unavailable at time of packing, the product may be substituted with a similar product of the same or greater value. This will only apply to stationery items.

## **BACK ORDERED ITEMS**

If there is an item that is not available it will be placed on backorder. The item will be delivered when it becomes available either to your address (if prior to school resuming) or to your student at school. Larger items will also be sent directly to school. This applies to Home Delivery and School Collection only.

## **TERMS & CONDITIONS**

Remember to keep your receipts. Prices are subject to change without notice. Please refer to our website for full terms and conditions.

**INSTRUCTIONS**

Students who have an electronic device (eg. Chromebooks, Computer) have the option to purchase eBooks when specified. Please ensure your choice is clearly indicated.

**ENGLISH**

THE CURIOUS INCIDENT OF THE DOG IN THE NIGHT-TIME...HADDON	\$19.99
TO KILL A MOCKINGBIRD...LEE ( <b>NEW FOR 2019</b> )	\$18.90

**HUMANITIES**

Students have the option to choose between the Textbook (which includes the eBook) or the eBook only:

OXFORD BIG IDEAS HUMANITIES 10 VICTORIAN CURRICULUM STUDENT BOOK + OBOOK (Textbook + eBook)	\$67.95
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**OR Students with an electronic device**

OXFORD BIG IDEAS HUMANITIES 10 VICTORIAN CURRICULUM OBOOK (eBook only)	\$46.95
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**LANGUAGES: JAPANESE**

II TOMO 3/4 ACTIVITY...1ST EDITION (Retain from Year 9)	\$33.95
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The following is a compulsory fee for students undertaking a language. Language Perfect will be provided by Upper Yarra Secondary College at the start of the school year.

LANGUAGE PERFECT SUBSCRIPTION JAPANESE UYSC YEAR 10 2019 (Fee only)	\$10.00
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**MATHEMATICS**

Students have the option to choose between the Textbook (which includes the eBook) or the eBook only:

CAMBRIDGE ESSENTIAL MATHEMATICS FOR THE VICTORIAN CURRICULUM YEAR 10/10A TEXTBOOK + EBOOK (Textbook + eBook) (Preferred)	\$69.95
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**OR Students with an electronic device**

CAMBRIDGE ESSENTIAL MATHEMATICS FOR THE VICTORIAN CURRICULUM YEAR 10/10A EBOOK (eBook only)	\$59.95
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**MUSIC**

MASTER YOUR THEORY GRADE 1...HOLLAND ( <b>NEW FOR 2019</b> )	\$19.95
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<b>GENERAL STATIONERY</b>	<b>Minimum Quantity</b>	<b>Order Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
96 PAGE A4 BINDER BOOK (Englishx2, Mathsx4, Sciencex1, Humanitesx2, PEx1)	8		\$0.95	
A4 DISPLAY BOOK 20 POCKETS (English)	1		\$1.65	
STICK ON NOTES YELLOW 76mm x 76mm (100) (Englishx2)	2		\$0.95	
PENCIL CASE LARGE TWO ZIP	1		\$4.25	
12 BASICS COLOUR PENCILS	1		\$2.85	
10 CONNECTOR PENS FABER CASTELL	1		\$4.50	
HIGHLIGHTER PACK OF 4 ASSORTED COLOURS	1		\$2.85	
HB PENCIL	2		\$0.60	
3 PACK BALLPOINT PENS (RED, BLACK & BLUE)	2		\$0.90	
ARTLINE FLOW RETRACTABLE 4-COLOUR PEN	1		\$2.45	
GLUE STICK 40 GRAM	1		\$1.75	
LITTLE SHARPENER SINGLE HOLE WITH CATCHER	1		\$0.75	
ERASER (LARGE)	1		\$0.60	
SCISSORS SMALL 130MM	1		\$1.95	
RULER PLASTIC 30CM CLEAR	1		\$0.75	
PROTRACTOR 360 DEGREE 10CM (Maths) (Retain from Year 9)	1		\$1.50	
CASIO FX82AU PLUS II CALCULATOR (Retain from Year 9)	1		\$29.95	
USB 8GB FLASH DRIVE (Retain from Year 9)	1		\$7.95	
MCONNECTED AIRBUDS EARPHONES WITH MIC IN ZIPPERED POUCH (Only purchase if your child does not have earphones, personal earphones can be used) (Retain from Year 9)	1		\$9.95	
<b>Stationery for electives only needs to be purchased if a student is undertaking that particular elective</b>				
96 PAGE A4 BINDER BOOK (Zoologyx1, Forensic Sciencex1, Coachingx1, Leadershipx1, Musicx1, Law & Societyx1, Outdoor Edx1, Dramax1, Mediax1, Japanesex1, Photographyx1, War & Revolutionsx1)	1		\$0.95	
A4 DISPLAY BOOK 20 POCKETS (Food Technologyx1, Law & Societyx1)	1		\$1.65	
2H PENCIL (Woodwork Elective)	1		\$0.60	
ROYMAC GREYS SKETCHING TIN 12 PENCIL SET 2H-8B (Drawing Elective)	1		\$14.95	
SET SQUARE 21CM 30/60 DEGREES (Woodwork Elective) (Retain from Year 9)	1		\$2.25	
KNEADABLE ERASER (Drawing Elective)	1		\$2.75	
A3 VISUAL DIARY 120 PAGE (Drawing Elective, Photography Elective) Can be reused if the subjects are undertaken in a different semester.	1		\$7.85	
A3 DISPLAY BOOK 20 POCKETS NONREFILLABLE (Woodwork Elective) (Retain from Year 9)	1		\$9.95	
BOOK COVERING CLEAR 1 METRE (Optional)	1		\$1.45	
<b>OR</b>				
BOOK COVERING CLEAR 5 METRES (Optional)	1		\$5.35	

PACKAGING & DELIVERY (IF APPLICABLE) \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

\*Complete this section if you are paying with Credit Card for School Collection or Home Delivery. You will be charged up to 10 days prior. Please ensure funds are available. **DO NOT complete this section if you are collecting from the store, your payment will NOT be processed.**

Please charge my credit card (circle one): **MASTERCARD** / **VISA**

CARD NUMBER \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_ / \_\_\_\_\_ CCV \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_ CARD HOLDER'S NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_ P/CODE \_\_\_\_\_ MOBILE \_\_\_\_\_