



UPPER YARRA
SECONDARY COLLEGE



Welcome
to
UYSC

2017



UPPER YARRA SECONDARY COLLEGE

WELCOME

Welcome to Upper Yarra Secondary College. We are a Year 7 to 12 Government school with approximately 520 students, set in a beautiful location within the Yarra Valley, 65 kms from the Melbourne CBD. Our size ensures that we know all of our students in a strong community environment.

We offer an innovative, challenging and engaging curriculum with a strong focus on Literacy, and an extra-curricular program that encourages different ways to engage with learning, exploring student interest and talent.

We support students to develop a love of learning with positive values and attitudes and the necessary skills to broaden their knowledge base to ensure they can participate in life with a sense of purpose and positivity.

Our teaching and support staff are professionals who work in partnership with parents to support students in their learning. They undertake ongoing professional development to ensure they provide the best possible learning environment for every student and embrace the philosophy of being life-long learners.

UYSC encourages high expectations for students to achieve their best as confident, creative and resilient individuals.

I look forward to introducing you to our learning community.

Scott Tully

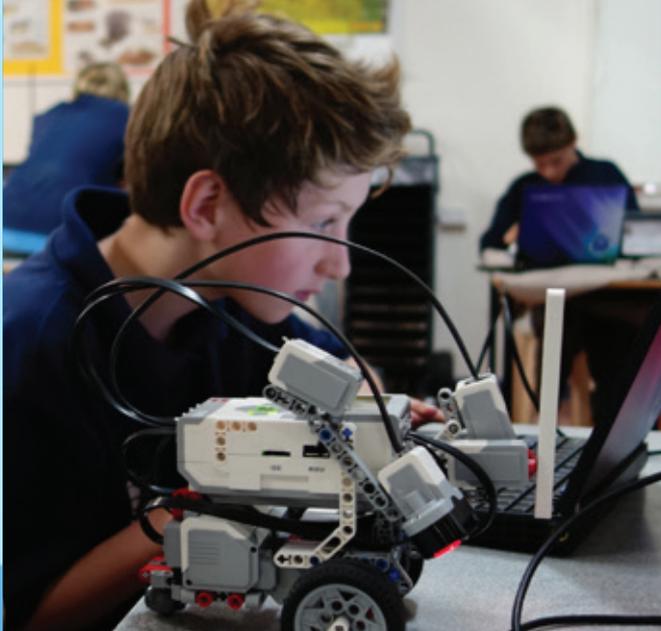
Principal



RESPECT RESPONSIBILITY
EXCELLENCE RESILIENCE

The College provides students with a safe and supportive learning environment. It nurtures life-long learning, self-esteem, leadership, talent, curiosity and optimism for the future.

It provides students with skills to enable them to be responsible members of the College and their broader community. Our staff is committed to improving curriculum, to deeper learning, and to responding to research-based and innovative teaching methods to achieve better student outcomes.



OUR FOCUS:

- building students' core literacy and numeracy skills
- providing an inclusive curriculum
- ensuring we have addressed the future pathways that will be available to our students beyond school in Science, Technology, Engineering, Arts and Math (S.T.E.A.M)
- working intelligently to expand our links beyond the school community, and creating a stimulating, educational hub for our broader community

OUR VALUES:

- We believe in the strength of partnerships, innovation, and the future of technology in education.
- We embrace the opportunities of our participation in the New Pedagogies for Deeper Learning global project; Upper Yarra SC has taken the 6 Competencies, the 6C's, on which to base our core values and whole school focus:
 - **Collaboration:**
Work interdependently and in teams with strong interpersonal and team-related skills including effective management of team dynamics and challenges, making substantive decisions together, and learning from and contributing to the learning of others.
 - **Critical thinking:**
Critically evaluating information and arguments, seeing patterns and connections, constructing meaningful knowledge, and applying it in the real world
 - **Creativity:**
Having an 'entrepreneurial eye' for economic and social opportunities, asking the right inquiry questions to generate novel ideas, and leadership to pursue those ideas and turn them into action.
 - **Citizenship:**
Thinking like global citizens, considering global issues based on a deep understanding of diverse values and world views, and with a genuine interest and ability to solve ambiguous and complex real world problems that impact human and environmental sustainability
 - **Communication:**
Communicating effectively with a variety of styles, modes, and tools (including digital tools), tailored for a range of audiences.
 - **Character:**
Learning to deep learn, with the essential character traits of grit, tenacity, perseverance, respect and resilience; and the ability to make learning an integral part of living.

Principal

Scott Tully

Senior School Leader

Brett Andrews

Middle School Leader

Mitchell Gray

Junior School Leader

Jeremy Cliff

Assistant Principals

Meredith Nursey, Allan Langley

Curriculum Leaders

Monique Rohr, Laura Molan

VCAL Coordinator

Bronwen Foley

VET Coordinator/Careers Advisor

Tracey Shallcross



UPPER YARRA
SECONDARY COLLEGE

Year 12 Leader

Brett Andrews

Year 10 Leader

Karen Harvey

Year 8 Leader

Karen Knowles

English/Languages

Lisa Vanderkolk

Science

Olga Timoney

Humanities

Simon Tacey

Design, Creativity and Technology

David Timmermans

Instrumental Music Coordinator

Samuel Buckley

Student Wellbeing Coordinator

Carley Linley-French

Finance

Alicia Spencer

First Aid Officer

Melia Edwards

Year 11 Leader

Tracey Leicester

Year 9 Leader

Sarah Mooney

Year 7 Leader

Jeremy Cliff

Mathematics

Debbie Morrish

The Arts

Laura Molan

Health and Physical Education

Megan Sloan

Outdoor Education Coordinator

Benjamin Blattman

Education Support Leader

Rodney Fay

MIPS Coordinator/Careers

Tracey Smedley

Bus Coordinator

Joanne Bishop

IT Technician

Mark Snell

OPENING HOURS

The General Office and Finance Office are open Monday to Friday between 8.00am and 4.00pm.

HOURS OF ATTENDANCE

The school day begins at 8.45am each day, and lessons finish at 3.05pm. (Years 11 and 12 students may have classes timetabled outside of these hours.)

NEWSLETTER

The UYSC Newsletter is published each fortnight on Compass, the school website and copies are available at the College.

KEY DATES

All information regarding excursions, events and general messages is communicated via UYSC Compass School Manager Parent Portal, emails, texts and letters. The College's 'Key Dates' is regularly updated information on College events, and can be viewed on Compass or www.uysc.vic.edu.au

SCHOOL TOURS

Visitors are welcome to the College and Tours are available throughout the year.

SCHOOL TERMS 2017

TERM ONE

30th January to 31st March
(9 weeks)

TERM TWO

18th April to 30th June
(11 weeks)

TERM THREE

17th July to 22nd September
(10 weeks)

TERM FOUR

9th October to 22nd December
(11 weeks)

CONTACTING STAFF AT THE COLLEGE

Communication is widely recognised as an important feature in the successful operation of any school. Positive and considered communication between parents and the school will always result in issues being addressed professionally and constructively.

At Upper Yarra we anticipate that parents and staff recognise that each has a responsibility to be courteous, listen actively and seek to close any interaction with a mutually agreed conclusion or series of actions to be undertaken. Initial interviews should be arranged with the teacher most directly associated with a parent's query or concern.

The best person to approach is the person directly involved. The best way is to leave a phone message or send an email via Compass School Manager. Staff will respond as soon as possible. Please understand that teachers can't always check emails regularly throughout the day or respond immediately to phone messages due to their teaching demands.

STUDENT WELLBEING

- Homegroup Teacher
- Year Level Leader
- Sub School Leader (Junior, Middle or Senior)
- If of a private/serious nature, Wellbeing Coordinator
- These people may call on the Assistant Principal
- And in the last instance, the Principal

ACADEMIC PROGRESS / STUDENT PARTICIPATION

- Subject Teacher
- Homegroup Teacher
- Year Level Leader
- Domain Leader
- Sub School Leader (Junior, Middle or Senior)
- These people may call on the Assistant Principal
- And in the last instance, the Principal

STUDENT MEDICAL/HEALTH

- First Aid Officer
- Adolescent Health Nurse
- GP and Health Nurse each Monday

Staff can be contacted during school hours at the College on **5967 1877** or at any time via the UYSC Compass Parent Portal.

Meetings can also be arranged with Staff. Please ensure you call the College before hand, to arrange a time when they are available.

ALL VISITORS MUST REPORT TO THE GENERAL OFFICE WHEN THEY FIRST ARRIVE AT THE COLLEGE.

FURTHER INFORMATION

The following publications are available on request from the College or can be viewed on UYSC Compass School Manager and uysc.vic.edu.au

- Senior School Procedures Handbook
- Years 11 & 12 Curriculum Guide
- Years 9 & 10 Curriculum Guide
- Years 7 & 8 Curriculum Guide

SCHOOL POLICIES

The College has published a number of policy statements. Listed below are school policies which are relevant for all families. They can be accessed on the school website, Compass School Manager or alternatively if you require a copy please contact the General Office.

- Bus Discipline
- Anti-Bullying and Harassment
- Child Safety
- Photography and Filming
- Privacy
- Learning Technologies
- Student Engagement and Inclusion
- Parent Payments
- Camps
- Sustainability





WELCOME TO THE JUNIOR SCHOOL

This Handbook is designed to provide general information on the Sub-Schools, day-to-day processes, parent involvement, home - College communication, an overview of the curriculum and an introduction to the extra-curricular activities offered at UYSC. We hope that the information in this Handbook is helpful to families and if you have any questions please contact the College.

Welcome to the Junior School at Upper Yarra Secondary College. Junior School staff are responsible for managing and supervising all aspects of the school at Years 7, 8 and 9. This includes curriculum planning and delivery, welfare support and referrals, student management, events and strategic direction. It is our job to ensure your child has a productive, enriching education targeted to extending their abilities at all times within a happy and safe environment.

We work as a structured team. Day-to-day management is conducted by Homegroup teachers, who are supported by their Year Level Leaders, who are in turn supported by the Junior School Leader.

The Year 7 transition process commences well before the student formally commences at our College. Our Open Evening is conducted during Semester One and gives interested parents and students an opportunity to visit the College in the evening, hear about the educational programs available, view students' work and experience the

College environment. The College conducts a range of transition activities in our local primary schools, designed to ease the transition into secondary school. Grade 6 students then attend an Orientation Day in December where they take part in timetabled classes and get a taste of life at UYSC.

We offer excellent programs at UYSC using innovative approaches to learning, such as the FLIP program (Future Learners Inquiry Program) and the BYOD Program. We add to this leadership opportunities, camps, special events, lunchtime activities, and interschool sport. In all of this we strive to set high expectations.

Partnerships are pivotal to the learning journey and parents are at the heart of this and we provide many opportunities for parents to be included in the education journey of their children. We look forward to welcoming you and your child when you join us at this great school.

Mitchell Gray *Middle School Leader*





THE SENIOR SCHOOL

Welcome to the Senior School. The Senior School at UYSC is responsible for all programs relating to Years 10, 11 and 12. Our aim is to prepare and support students throughout their VCE, VET or VCAL program, to ensure they have a positive transition into further education or employment.

Each year level has a specific team of staff to manage and supervise all aspects of students at their year level as well as a Senior School Leader (managing VET and Pathways/Careers) and a VCAL Coordinator. This approach allows each teacher to offer one to one support to all students in their Homegroup. Each Homegroup teacher is supported by their Team Leader and their Sub School Leader. These supports include curriculum delivery, wellbeing, extension activities, events and excursions and promoting student voice within the College.

Students are strongly encouraged to be involved in all aspects of school life and to keep a balance of school, study, part-time work, sport and leisure activities.

Year 10, 11 and 12 are important decision-making times when students are required to choose a course and make decisions about their future directions.

One-on-one career counselling begins in Year 10 to coincide with their Work Experience Program and Civics and Citizenship classes. These one-on-one sessions continue in Year 11 and 12 ensuring that students are selecting subjects that are relevant to their future goals.

There are three pathways that students can take through their senior years at Upper Yarra Secondary College; VCE (Victorian Certificate of Education), VCAL (Victorian Certificate of Applied Learning) and VET/ VCE (Vocational Education and Training).

We also have many partnerships with Universities and TAFE Institutions to assist our students with transitions into further education or training once they have completed their secondary schooling.

Brett Andrews *Senior School Leader*





LEARNING PROGRAMS



AREAS OF LEARNING

Upper Yarra Secondary College aims to offer a range of educational experiences.

Recognising the need for the development of the whole person, UYSC offers an academically rich program which is complemented by strong pastoral and developmental programs.

In our Junior School the subjects offered and the opportunities provided allow students to develop a strong academic foundation as well as a sense of belonging. At Year 7 this is achieved through limiting the number of class teachers, which enables the students to ease their way into the demands and expectations of secondary education.

As students move into the Senior School environment, they are encouraged and challenged to make informed decisions relating to subject choice and future pathways.

JUNIOR SCHOOL SUBJECTS

YEAR 7 AND 8

Core Subjects:

- English
- Mathematics
- Science
- Health and Physical Education
- Languages (Japanese)Literacy/Numeracy
- Art
- 3D Art
- Digital Art
- Music
- Design Technology (ICT, Wood, Materials,Food)
- Drama
- Visual Communication Design

Students also participate in FLIP (Future Learner's Inquiry Program).

YEAR 9 AND 10

Core Subjects:

- English
- Mathematics
- Science
- Health and Physical Education
- Humanities (Geography/History/Legal Studies/ Business/Careers)

Additional Studies

- English (The Newsroom)
- Languages(Japanese)
- Science (Zoology, Forensic Science)
- Design Technology(Materials or Wood or Food)
- STEM (Computer Coding/Electronics)
- Health and Physical Education (Leadership/Outdoor Education)
- Humanities (Law and Society, War and Revolution))
- The Arts (Drawing, Drama, Media, Music, Fibre Art, Photography)
- Study Skills



YEARS 10, 11 AND 12

Students undertaking VCE at Year 11 choose twelve semester-based units, including English, English Language or Literature as a core subject.

Students at Year 12 choose five Unit 3 and 4 sequences from across the curriculum and must include English or English Language or Literature as a compulsory subject.

In VCE Study Skills, students participate in extensive study skills, exam preparation, goal setting and career exploration activities.

While all the subjects listed are offered by UYSC, classes may not run in some subject areas due to limited student demand.

If students satisfy the relevant criteria, fast-tracking of a Victorian Certificate of Education (VCE) subject in the Senior School is possible, providing the possibility for high achievers to complete six VCE Unit 3 and 4 study sequences.

In 2017, UYSC is running VET Sport and Recreation, Outdoor Recreation and Hospitality(Kitchen Operations).

Some subjects may be accessed through Distance Education or the Virtual Learning Network.

VCAL

Alternatively, students in Year 11 and 12 have the option of completing the Victorian Certificate of Applied Learning (VCAL) course, studying Literacy and Numeracy, Work Related Skills, Personal Development Skills and VET.

VETIS

Students can complete a Vocational Education Training in Schools subject which contributes towards their VCE or VCAL Certificate, and may also include exams at the end of each unit of study. There will be some costs included in taking a VET subject.

VCE BACCALAUREATE

Students study English or Literature, Mathematical Methods or Specialist Mathematics and a VCE Languages study.

YEARS 11 AND 12/VCE/VCE BACCALAUREATE

- English (Foundation English, English, Literature, Language)
- Mathematics (Foundation, General, Further, Methods, Specialist)
- Science (Physics, Chemistry, Biology, Psychology)
- Health and Physical Education (Outdoor Education, Physical Education, Health and Human Development)
- Humanities (History, Business Management, Legal Studies)
- Languages (German, Japanese)
- The Arts (Art, Studio Arts, Music Performance, Media)
- Design Technology (Product Design)
- Design Technology (Food Studies)
- Study Skills



YEAR 7 SCHOLARSHIPS

Upper Yarra Secondary College offers scholarships at Year 7 entry.

A contribution towards the Year 7 tuition fee is awarded on the basis of recommendations from the Primary Schools. There is one scholarship available per Primary School. Further enquires can be directed to the Junior School Leader.

STUDENTS' TIMETABLES

The timetable is structured using a 7 day cycle. Students start each day with Homegroup. The College operates on 5 periods a day Monday to Friday with a Study Skills Program running on Wednesday afternoons.

Parents and students can view their timetable/schedule on UYSC Compass School Manager.

HOME STUDY COMMITMENT

This is given to encourage students to extend themselves, to reinforce work studied in class, and to complete assignments. This may take the form of revision if no work is set.

All students should revise their work each night. This may involve completing:

- set classwork
- tasks related to revision
- assignments/projects to be worked on over a period of time.

General guide for home study:

• Year 7	30 - 45 mins (from Term Two)
• Year 8	45 mins
• Year 9	60 mins
• Year 10	1.5 hours
• Year 11	2.5 hours
• Year 12	3 hours

REPORTING ON LEARNING

To improve student understanding and progress, UYSC provides a range of reporting options for all students.

Students are assessed according to the relevant VicCurric, VCAL, or VCE standards and requirements.

Formal reports are provided and these include a Progress Report (at the end of Terms 1 and 3) and a Semester Report (at the end of Terms 2 and 4).

Students at Years 7-10 also receive a summary VicCurric rating report, as part of their Semester Reports as a measure of their current progress across all learning areas.

All reports can be accessed on-line via the Compass School Manager, and all parents and students are notified when their reports are available to be viewed.

EXAMINATIONS

Examinations for all year levels are now a part of the College operations. Students complete exams in selected subjects, at the end of each Semester:

- At Years 7 - 10, examinations are taken in selected learning areas.
- In Year 11, all subjects have examinations.
- In Year 12, external examinations are a requirement of the course and practice exams are held prior to these exams each year.

NATIONAL ASSESSMENT PROGRAM LITERACY AND NUMERACY (NAPLAN)

All students in Years 7 and 9 are tested in the areas of Reading, Writing, Language Conventions and Numeracy (two tests one with a calculator and one without), as part of a national initiative to assess and monitor standards in education.



FACILITIES

VET HOSPITALITY/SPORT RECREATION/OUTDOOR RECREATION

In 2013 our VETiS Hospitality program commenced in our State-of-the Art Commercial Kitchen and our Sport Recreation course commenced 2015.

FITNESS STUDIO/GYM

The 'Fitness Studio' comprises of

- two industrial treadmills
- three rowers
- two elliptical trainers
- a full range of Olympic weights, dumbbells, hand-weights, fit-balls, kettle bells, and mirrored wall.

The Fitness Studio gives teachers the ability to deliver fitness instruction at a higher level. Use of the studio and the many programs now possible, is built into the Health and Physical Education curriculum from Year 7 right through to Year 10. Every fortnight, every student will participate in classes such as weights, cardio, dance, circuits, spin, yoga, self-defence and boxing.

Students are also able to use the studio outside of class time (lunch time and before/after school). Currently the gym club is open to all Year 10 and VCE students, Monday, Wednesday and Friday afternoons from 3:15 – 4:30pm.

LIBRARY & RESOURCE CENTRE

The Library & Resource Centre provides students and staff at the College with access to:

- a large collection of print resources, including books, magazines and newspapers
- a comprehensive collection of fiction
- computers/wifi access
- a multimedia facility
- 3D Printers/iMac Suite/Laser Cutter
- areas for independent, group and class learning
- supervised VCE Study area
- printing and scanning facilities
- a helpdesk to support the BYOD Program

The Library is open for student use throughout the school day and for the second half of lunchtimes.

The Library is also available for student use after school on most days of the week until 4:00pm.





THE STUDY SKILLS PROGRAM (10 -12)

In addition to the core and elective curriculum program, students in years 10 - 12 take part in a VCE/VCAL preparation period each week.

Students develop effective study skills, learn about the different pathways available to them in their senior years of schooling through post-secondary education sessions and a range of guest speakers as well as other services and programs.

FLIP (FUTURE LEARNERS INQUIRY PROGRAM)

At Upper Yarra Secondary College, we recognise the importance of instilling in our students a life-long love for learning. After studying current research and reflecting on our own teaching, as well as student outcomes, we have developed a unique program called *Future Learners Inquiry Program* or FLIP.

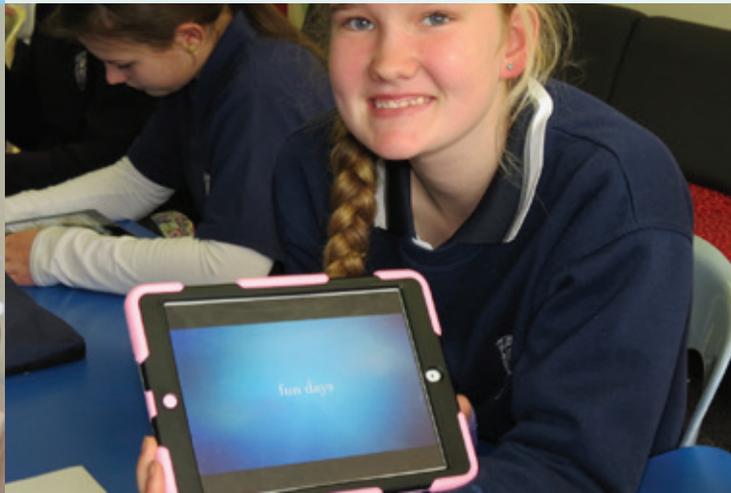
The goal of FLIP is to engage students in a personalised, challenging curriculum, that promotes collaboration and high order thinking, and equips students with the skills necessary for a successful future.

It is based on a model of integrated learning, utilising research that demonstrates that students learn better when they are interested and keen to participate in programs that relate concepts across subject areas, rather than single subjects.

Year 7 and 8 students work more closely with a smaller number of teachers, who are also their Homegroup teachers, so that these relationships will be stronger.

MAKER DAYS

Each term, students spend a whole day working intensively on a creative project linked to their Inquiry project.





Student literacy is highly prioritised at UYSC. Improving students' reading, writing and thinking is a significant focus for English and FLIP subjects. Science, Art, Health and PE also prioritise and teach literacy strategies to deepen student understanding and skills. Broadly, the strategies used by UYSC teachers are:

- Writing to Learn
- Learning to Write
- Reader's Workshop
- Writer's Workshop

WRITING TO LEARN

"Writing helps students to make connections between what they read, view and hear, and what they think and understand. Writing to Learn provides tools to strengthen reading comprehension and writing stamina, while consolidating learning and enabling students to reflect on and question information and ideas. Writing to Learn strategies help students to become more active learners." Meiers, M. (2007). Writing to Learn. Research Digest, 2007(1). www.vit.vic.edu.au.

LEARNING TO WRITE

At UYSC, a love of writing and the confidence to write, is an underpinning philosophy to engage students in the writing process. The teaching of writing is an explicit and clear process, which is research-based and consistent across the learning areas. Teachers of all subjects build knowledge and skills in:

- Different text types
- Writing structures
- Writing fluency
- Vocabulary
- Grammar, spelling and punctuation
- Expression

READING IN ENGLISH

At UYSC we believe researcher Reggie Routman when she says, "Students who read more, read better, and have higher reading achievement." So here, students not only spend time reading regularly in class, they are taught how to improve their reading and how to deepen their understanding and thinking about what they are reading. This approach makes UYSC a unique Secondary School. This is done through Years 7, 8 and 9 English classes using the Reader's Workshop model (CAFÉ model), where students:

- read books of their own choice as well as class novels.
- set individual and class reading goals with their teacher.
- are explicitly taught a range of comprehension strategies.

READING IN FLIP

FLIP has a focus on literacy including the development of student reading comprehension. Students are taught and use a range of reading comprehension strategies to deepen their understanding of the theory and content they read, see and hear. The focus is particularly on non-fiction reading.



EXTENSION MATHEMATICS

Years 7 and 8 students have the opportunity to challenge themselves in mathematics with the introduction of a new extension program.

Twelve students from each year level are chosen to participate in the program. These students come out of class once each fortnight to work on extension mathematics questions. These questions are designed to improve the problem solving skills of the students. This will also improve their ability to solve exam style VCE mathematics questions.



EFFECTIVE INTERVENTION

NUMERACY

The UYSC Numeracy Program provides individualised programs to improve basic numeracy skills. It hopes to provide students with an understanding of the importance of numeracy in everyday life, success in the hope that their interest in mathematics increases and scaffolding for their regular mathematics classes.

Students discover new ways and “tricks” for dealing with basic numeracy. They learn to explain concepts to their peers and in turn reinforce their own knowledge.

The program “StudyLadder” is used to assess each student’s numeracy skills, to provide individual learning programs and to give students personalised feedback on their progress. Students work through topics in StudyLadder including regular assessment of learning.

“Manga High” is used to reinforce their knowledge and provide individualised programs and game-based learning.

LITERACY

Literacy is a subject aimed at students requiring extra support with the development of their literacy skills.

In these smaller classes, students focus on improving their skills in reading, writing and comprehension.

A large focus is placed on improving the reading techniques of students. They learn to use and apply a variety of strategies, enabling them to access and understand different text types.

Students complete a variety of writing and vocabulary activities, designed to improve their ability to write for all subject areas.

The subject aims to incorporate students’ personal interests, as a way of engaging students while improving their skills in literacy.

AFTER-SCHOOL CLASSES

After-School classes provide students with the opportunity to get free additional help in Mathematics and English.

They currently run each week in the afternoon (excluding the first and last week of term) from 3.15 to 4.30. A different teacher is available each week to assist your child with their school work.



EDUCATION SUPPORT SERVICES

The role of Education Support is to address the learning needs of any student facing individual challenges.

The goal of the Education Support team is to work collaboratively with teaching staff to provide a learning setting that acknowledges and supports individual needs through focused and targeted teaching.

Education Support includes staff who specialise in supporting students with physical and/or learning difficulties, reading strategies, strategies for students who speak English as a Second Language, supporting students from an Indigenous heritage and extending and challenging students academically.

Students are supported with individual assistance or in-class support. Curriculum adjustments are made where necessary to ensure the learning experiences are relevant and meaningful for all students.



(MIPS) MANAGED INDIVIDUAL PATHWAYS

The Careers Advisor works alongside the Managed Individual Pathways (MIPS) Coordinator to provide a full range of careers-related services to all students.

All students in Years 10, 11 and 12 complete a Pathways Plan, and Career Action Plan which focuses on future planning and goal setting. Career pathways for students in Years 11 and 12 are revisited in individual sessions with a member of the Careers Team. Students are contacted after leaving school to ensure they have a clear career pathway.

Students at risk of leaving school early are counselled to find each student a realistic pathway which emphasises engagement in further education and training.

PORTFOLIOS

Year 10 students complete a portfolio outlining their achievements and involvement in the Upper Yarra Secondary College community and undertake an interview with the Year 10 Team Leader and Senior School Leader to assess their readiness to progress into Year 11.

CAREERS COUNSELLING

The Careers Office provides assistance with subject selection and course counselling, information about Vocational Education and Training, tertiary studies and employment opportunities.

Students and families may make an appointment for Pathway Planning with a member of the Careers team.

- School-initiated career events and excursions
- Open Day Visits
- VCE Subject Expo
- Careers Information Evening
- Current literature on courses, pathway options, apprenticeships/traineeships
- Vocational Assessment
- Assistance with subject selection/course counselling
- VTAC preparation and application assistance
- Careers newsletter
- Computer-assisted career guidance
- Assistance with job applications/research
- Work Experience/Work placement
- Mock Interviews

WORK EXPERIENCE (YEAR 10)

Work Experience is part of the Senior School curriculum. Year 10 students attend the workplace to experience full time work. This is a perfect opportunity to test careers they are interested in. Staff visit students on Work Experience and speak to both student and employer to monitor the student's progress and address any issues if they arise.

These placements are secured by the students themselves, with the support of their Careers teacher and the Work Experience Coordinator. It is in the student's best interests to plan well ahead and begin thinking and making enquiries early in the year. If students start letter writing and phoning early, their chances of gaining more interesting and beneficial placements is significantly enhanced.

No student is able to do Work Experience without completing the Work Experience Agreement Form, which entitles the student to insurance cover, should it be necessary. Students complete the required Occupational Health and Safety training before undertaking their Work Experience.



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WINDSAIL
WINDSOR COLLEGE



EXTRA-CURRICULAR

The College provides a wide range of extra-curricular activities as an extension of students' educational experiences. Although participation is not compulsory it is strongly recommended.

CAMPS

Upper Yarra students are given the opportunity to take part in overnight experiences of two or three days which are aimed specifically at building self-esteem, teamwork skills and promoting positive relationships between students and staff.

Students can experience a range of adventure recreation activities including surfing, high ropes and canoeing. Further activities are conducted surrounding critical thinking and problem solving as well as providing opportunities for personal reflection and discussion.

- The Year 7 Island Adventure
- Falls Creek Snowsports Camp
- Tasmanian Camp Years 7 - 9
- Duke of Ed Camps
- Bogong Outdoor Ed Centre
- Year 9 Challenge Program
- Sydney Art Camp
- Music Camp
- New Zealand Music Tour
- Year 12 Start-up Camp

DUKE OF EDINBURGH AWARD

The Duke of Edinburgh award is an enriching program that invites students aged fourteen and up to participate in a number of activities over a set length of time. These include hiking, sailing, canoeing, and bushwalking, rock-climbing as well as community service.

Participants design their own unique program under the supervision of the Coordinator centred on their interests and passions, to cover four sections: Expeditions, Service, Physical Recreation and Skill and is entirely voluntary.

The vision of the program is to empower young people to explore their potential and achieve success through access and participation in the Duke of Edinburgh Program.

Full details of the Upper Yarra Duke of Edinburgh Program, are available from the College.

'ALL THE THINGS WE CAN DO'

- | | |
|---------------------|------------------------|
| • Photography | • Table Tennis |
| • Chess | • Badminton |
| • Choir | • Soccer |
| • Cricket | • Softball |
| • School Production | • Swimming |
| • Robotics | • Athletics |
| • Basketball | • Reptile Crew |
| • Netball | • Lunchtime Activities |
| • Tennis | |





Music



INSTRUMENTAL MUSIC PROGRAM

Instrumental Music is an enriching extra-curricular activity offered to our students who are able to receive tuition in singing, piano, violin as well as bass, guitar, brass, woodwind, and percussion instruments.

Lessons are scheduled with professional instructors before school and during class time, each lesson lasting 35 minutes (half of a school period). These lessons rotate so students do not miss the same period each week.

Participation in the Instrumental Music Program requires students to also become a member of the College Ensemble or Band.

SPECIAL EVENTS/PROGRAMS

Students are provided with many more opportunities for enrichment through events, competitions and external programs.

- Information Evening
- ANZAC Memorial Service
- Community Art Projects/Arts Centre Experiences
- Year 10 Formal
- Music Performance Evenings/ Music Tours
- Youth Summit
- Year 9 City Experience
- Rotary
- Presentation Ball (Years 11 and 12)
- Annual Evening of Excellence
- Year 12 Graduation Evening/ Celebration Day/Graduation Dinner
- Cambodia Humanitarian Tour
- Driver Education Keys Please/ Deakin Day (Year 10)
- Joint Band - Yarra Hills College
- Awareness Days
- National Competitions: (Science/Mathematics/ English/Languages/Media/Art)
- Drama Performances
- VCE Master Classes
- Junior School Health and Wellbeing Day
- Interschool Sports Program



COLLEGE CAPTAINS

At Upper Yarra Secondary College we provide a range of opportunities for our students to be involved in leadership activities both within and outside the College. Opportunities exist at all year levels.

Year 12 students are encouraged to aspire to the positions of College Captains, SRC Captains or to the positions of House Captains.

- College Captains
- Year Level Captains
- Class Captains
- House/Sport Captains
- Junior School Sports Captain
- Bus Captains
- Music Captains

(SRC) THE STUDENT REPRESENTATIVE COUNCIL

The SRC is elected by their peers to represent all students in school decision-making. The SRC works with the Upper Yarra School Council, the Principal Team and other teachers to improve school life and to contribute students' ideas, as well as organising ways for students to participate in school life.

STUDENT LEADERSHIP

- Whole School Student-Led Assemblies
- Fundraising
- Student Leadership Program and Elective
- Primary Athletics/Tabloid Sports Leaders
- Sports Coaching
- Student Technology Assistants
- Advance - Student Leadership Program
- ANZAC Day Service
- Peer Support





SPORT

SPORT HOUSES

Upon enrolment, students are placed into one of four sport houses. Families are allocated into the same house. The house allocation will last for the duration of your child's time at the school.

- Acheron: Yellow
- Donna: Red
- Yarra: Blue
- Yuonga: Green

SWIMMING AND ATHLETICS CARNIVALS

All students participate in our whole school Swimming and Athletics Carnivals held in Term One. Transport to the Carnivals is by bus and students are accompanied by teachers. Families are welcome to attend the Carnivals.

Successful students represent the school at district swimming and district athletics. Further success may lead to representation at regional and state level.

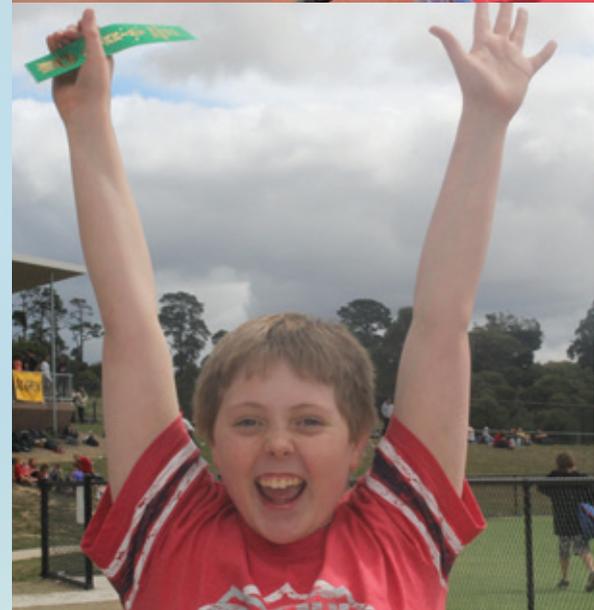
INTERSCHOOL SPORT

UYSC is a member of the Yarra Valley District for interschool sport, sharing the district with Lilydale High, Lilydale Heights, Mooroolbark, Healesville, Yarra Hills, Emerald and Monbulk High Schools. We compete in different sports throughout Terms One, Two and Three. Each term students have the opportunity to choose between 3 - 4 sport teams. Successful teams go on to compete for the district at Eastern Zone competitions in Term Four.

The divisions for competition are Year 7, Year 8, Intermediate (Years 9 and 10 combined) and Senior (Years 11 and 12 combined), each with a separate boys and girls category.

Sports offered include:

- Netball
- Basketball
- Table Tennis
- Football
- Tennis
- Volley Ball
- Cricket
- Badminton





ACHIEVEMENT

RECOGNITION AND AWARDS

The College has a system of awards for outstanding performance and effort in both academic and extra-curricular life.

- Good Work Certificates are presented regularly in recognition of excellence. 'Students of the Week' are nominated and published in our fortnightly newsletter.
- Awards for academic and sporting excellence Years 7 - 11 are presented at our end-of-year Evening of Excellence.
- Our Year 12 Graduation Evening acknowledges the achievements of our Year 12 students.

The College offers the following awards for students to work towards or receive:

- All students at each year level are eligible to receive Subject Awards, Principal Awards, Dux, Sports Champion Award, Community Service Award and Bendigo Bank Mathematics Award.

In addition to these:

- Year 10 students are eligible to apply for the Kwong Lee Dow Scholars Program Melbourne University.
- Years 10 and 12 students are eligible to receive Australian Defence Force Long Tan Award.
- Year 11 students are eligible to receive the VCAL Achievement Award
- Year 12 students are eligible to receive Principal's Award, the VCAL Achievement Award, Alec Weber Award for Biology, Deakin University Technology Award and Bendigo Bank Mathematics Award.





STUDENT WELLBEING

Pastoral Care is very important at Upper Yarra Secondary College. Students are supported through the various ups and down of teenage life and a School Counsellor, School Nurse and Chaplain are available to students. They work in a team of varied professionals to whom students can be referred to receive any additional support they may require.

HOMEGROUPS

There are many avenues for pastoral care in the school. Classes, sport, drama, musical productions, camps and excursions provide all kinds of pastoral moments for staff and students. There is no substitute, however, for ensuring that every student is well known and understood by at least one member of staff. This is the principle aim of a Home Group.

The Home Group teacher works in partnership with Subject teachers, Year Level Leaders and the Sub School Leaders and all who have dealings with the students.

The sharing of relevant information across different College structures assures that all contribute to the students' welfare and development.

THE WELLBEING TEAM

The Wellbeing Team at Upper Yarra provides support for students in a range of ways, both with individual students, student programs and groups, and leadership programs. We have a School Counsellors, a School Nurse, a range of Allied Health Professionals such as Social Workers and Educational Psychologists and a School Chaplain, who may be called in to assist students as needed.

Access to the counselling may be through Year Level Leader referral, teacher referral, parental request or student request.

If you would like to discuss any issues or ask for assistance, please contact the office and ask for a Wellbeing team member.

UYSC's Student Engagement Policy may be viewed on uysc.vic.edu.au

BEHAVIOUR GUIDANCE

The approach to behaviour guidance requires a positive partnership of parents/caregivers and staff working together guiding students to make constructive choices in learning and behaviour.

We believe teachers have the right to teach and all students the right to learn in a safe and supportive environment.

Our behaviour management practices are simple and effective. We have high expectations of our students. Our staff members are consistent in their approach and our students are cooperative.

ANTI-BULLYING AND HARASSMENT

Bullying is always considered a serious offence. Students have the right to a pleasant and safe school environment. It is unacceptable to have any individual ridiculed or mocked. Likewise, it is unacceptable for a student or a group to intimidate another by verbal threats or physical actions. See the College's Student Engagement Policy on www.uysc.vic.edu.au or request a copy from the College.

www.bullyingnoway.gov.au



21ST CENTURY DIGITAL TECHNOLOGIES

COMPUTERS/CHROMEBOOKS/ BYOD/INTERNET USE

The College has an extensive network of computers and devices. These are a mixture of desktops, iPads and Chromebooks. All devices come installed with a wide range of software and have internet access which is filtered and logged.

Students with permission may also bring their own devices (BYOD Program) and connect to the school network to gain access to the internet and printers.

Students are supplied with a 'Student account' to store their files and projects as well as additional cloud storage. Each student is required to maintain the security of his /her password. Printing is available in many areas across the College and students are charged based on its use.

All students and parents sign an Acceptable Use of the Internet/Intranet/ Portable Electronic Devices Agreement upon enrolment, which allows students to have access to the internet and school network under the conditions laid out.

All students are required to adhere to the Acceptable Use Policy. Inappropriate use of devices or accessing internet sites that are not curriculum related will incur penalties. A breach of the guidelines will result in the loss of access, and in some cases, disciplinary action.

MOBILE PHONES

Students may bring a mobile phone to school. Mobile phones are brought to school entirely at the risk of the owner. During lessons, the phone may only be used for approved learning purposes, at the discretion of the classroom teacher. Any phone that distracts or disturbs the work of the student will be confiscated by the teacher and can be collected from the Business Office at the end of the day.

The UYSC Bullying and Harassment Policy and Acceptable Use Policy is to be enforced where a phone is used to harass any other member of the College community.

BYOD PROGRAM (BRING YOUR OWN DEVICE)

UYSC has developed strategies to ensure our students are prepared for a rapidly changing technological world. Significant investment has been made to allow for the integration of teaching and Information Technologies.

Students use a range of devices including Chromebooks, iPads and Windows-based notebooks and desktops.

Upper Yarra Secondary College is moving towards integrating Chromebooks into the curriculum.

This move towards integrating Chromebooks and app technology into the school will better support student understanding of emerging 21st Century digital technologies as well as improving personal engagement and learning outcomes for all students.

Further information about our BYOD Program is available on our website or contact the College to request the BYOD booklet.

There is Wifi access throughout the College.



MAKING CONNECTIONS

The College aims to promote effective and clear communication. Some avenues for this communication include Parent Information Evenings, Parent/Teacher/Student Conferences, College Newsletter, Compass Parent Portal:

<http://uysc.vic.jdlf.com.au/> and our regularly updated website: www.uysc.vic.edu.au

COMPASS PARENT PORTAL

Upper Yarra's web-based Compass School Manager Parent Portal is available to parents, carers and guardians of Upper Yarra Secondary College students. Parents now have access to school services from their home computer, laptop or mobile device.

UYSC's Parent Portal provides parents with a single family log in access to current information about their child. They are able to:

- check attendance and timetables
- print absence letters
- review academic progress online and print reports
- contact staff
- book Parent/Teacher/Student Conferences
- give permission for and pay for events
- receive important notices and updates electronically via their 'News Feed'.

COMPASS STUDENT PORTAL

The UYSC Compass Student Portal is a Learning Management System where Upper Yarra Secondary College students can access school services from their home computer, laptop, or mobile device.

Students log in with their UYSC network username and password. They are able to:

- check their attendance and timetable
- print absence letters at home or at school
- access and print their progress and semester reports at home or at school
- contact staff
- view lesson plans and assignments
- book Parent/Teacher/Student Conferences on behalf of their parents
- receive important notices and updates electronically via their 'News Feed'.

PARENT/STUDENT/TEACHER CONFERENCES

The College offers two Parent/Student/Teacher Conferences per year. Conferences are approximately of ten minutes duration and parents book appointment times via their Compass Parent Portal. (Instructions are available on request.)

Additional conferences are always welcome, but it is requested that parents make an appointment time so that the teacher can dedicate the time and be prepared without being distracted from their teaching responsibilities.

PARENT INVOLVEMENT

Parent Involvement at School is considered vital to creating a successful learning environment for students. Parents can be involved in their child's school in any of the following ways:

- Membership of School Council
- Giving feedback to Staff, directly or through surveys
- Fundraising
- Parent/Teacher/Student Conferences
- School improvement and Working Bees
- College Assemblies
- Musical Performances
- Camps and Excursions
- Athletics and Swimming Carnivals
- College Sporting Competitions



ATTENDANCE COMMITMENT

Attendance and participation in class is the key to achievement of success. Teachers strive to ensure that every moment within the teaching day contains a learning experience. Teachers mark student attendance on an electronic roll every period of the day.

An automatic SMS message is sent to the designated parent mobile should your child be absent from school without notification from you.

Please ensure:

- that your child is on time. Late arrivals need to be explained, and are duly noted.
- that upon late arrival, your child signs in at Student Reception, with a note.
- that upon early departure your child signs out at Student Reception with a note. (Where there is any doubt, parents will be contacted to confirm authorisation of leave.)
- that if your child is absent, the school is notified. All absences need to be accounted for.
- permission for absences other than through illness should be sought in advance from either the Home Group Teacher or entered via the Compass Parent Portal for routine medical appointments etc.
- or in cases of anticipated extended absence or absence at the beginning or end of term, from the Year Level Leader. We expect family holidays to be planned to coincide with the school holidays.

Phone 5967 1877 Option 1

Email HG teacher via Parent Portal

Enter the absence on Compass Parent Portal

Full details of VCE attendance requirements are outlined in the UYSC Senior School Procedures Handbook available on Compass, uysc.vic.edu.au or on request from the College.

STUDENT I.D. CARDS

Early in the year, all students receive a photo I.D. Card as part of the school photography package. The I.D. Card can be used as a form of identification in the community and includes bus information.

NB: Replacement I.D. Cards incur a charge of \$10 and are ordered by families through the Compass Parent Portal.

TRANSPORT

Bus

The Government provides free buses for students for travel **to and from home only**.

The allocated bus numbers/colours are printed on your child's UYSC ID Card.

The administration of the buses is managed by Ms Susan Price in accordance with the College's Bus Discipline Policy which can be viewed on the College website and Compass.

BICYCLES

Students who ride a bike to school, can safely store it in the locked Bike Shed (next to the Library) during the day. Students are not permitted near the bikes during the school day.

It is the student's responsibility to lock their bike in the Bike Shed.

'CONNECTIONS'

UYSC's Yearbook is issued at the end of every year and gives an overall account in photos and student work of our students' activities for the year. Each copy costs \$10.



DAY-TO-DAY

LOWES UNIFORM SHOP
 Shop 444
 Lilydale Marketplace
 33-45 Hutchinson Street
 Lilydale VIC 3140
 Phone: (03) 9738 7603
www.lowes.com.au

Opening Hours

Mon - Wed	9am to 5.30pm
Thursday	9am to 7.30pm
Friday	9am to 9.00pm
Saturday	9am to 5.00pm
Sunday	10am to 4.00pm

FIRST AID AND SICKBAY

Students who are taken ill whilst at school are seen by our First Aid Officer, located in the Student Reception Office who will decide if the student requiring assistance will either be:

- held in Sickbay for a short period of time
- held in Sickbay while awaiting the arrival of a parent
- taken to a Medical Centre for immediate attention
- returned to class if appropriate.

If a decision is made to send a student home, a parent/guardian will be contacted to arrange collection. Students should not make their own arrangements to be taken home.

Please ensure that emergency contact numbers are regularly updated.

In Year 7 students can be immunised against tetanus, diphtheria, whooping cough, chicken pox and the human papillomavirus.

LOCKERS AND LOCKS

Lockers are allocated to all students. Year 7 students' lockers are located inside the Year 7 area. Students may supply their own padlocks, however combination locks can be purchased from the Finance Office for \$15. These locks provide security for students' possessions as long as students keep their combination private. Students should keep their lockers locked at all times.

TEXTBOOKS/STATIONERY ORDERS

All supplies are available for purchase from:
 Lilydale Books
 1/25-27 Hightech Place
 Lilydale VIC 3140
 (03) 9739 6186

Text Books and Stationery can be ordered in person, online or order forms can be submitted through the College by mid-December each year - the Friday after Year 7 Orientation Day. Book and Stationery lists are available from the College, or for viewing and download on Compass or the UYSC website.

UNIFORM REQUIREMENTS

All students are required to wear full uniform. Parents are expected to support the College regarding the uniform. All items are available from Lowes (the official UYSC Uniform Shop). Uniform can also be purchased online:

<http://www.lowes.com.au/CampusCategories.aspx?depid=668>

Each year, Year 12 students select a design incorporating the College colours and logo for their jumpers. The jumpers cost approximately \$70.

All Students:

- Coolmesh Navy Polo
- Navy Windcheater
- Navy Woollen Pullover
- Spray Jacket
- Grey Shorts
- Standard Black Leather Lace-ups, **no slip-ons**

Girls:

- Summer Dress
- Grey Patterned Skirt
- Grey Slacks
- White Ankle Socks
- Black Tights 70 Denier

Boys:

- Grey Trousers
- Grey Ankle Socks

PAYMENTS

School charges and costs are reviewed at the end of each year, and are payable yearly or on a payment plan. Payments can be made to the College in various ways:

- BPay, cash, cheque and EFTPOS
- Compass Pay (for Events only)

Please contact our Finance Office with any queries regarding finance or payments on 5967 1877.

NOTES



Bendigo Bank



New Pedagogies
for Deep Learning



UPPER YARRA
SECONDARY COLLEGE

81 - 89 Little Yarra Road, Yarra Junction, Victoria 3797
P (03) 5967 1877 F (03) 5967 2109 www.uysc.vic.edu.au